



**Geospatial**  
**DELHI LIMITED**  
(A Govt. of NCT of Delhi Company)

Regd. Office:- 3rd Level, 'C' Wing, Vikas Bhawan- 2,  
Civil Lines, Delhi-110054, INDIA  
Ph: +91-11-23813287, Fax: +91-11-23813541  
E-mail: cs.gsdl@nic.in; geo.spatial.delhi@gmail.com  
Website: www.gsdl.org.in  
CIN No.- U85191DL2008SGC178367

File No. GSDL/Finance Associate/101

Dated: 07.01.2015

### Walk-In Interview for the Post of Finance Associate

1. Geospatial Delhi Limited is a company of Government of NCT of Delhi registered under Companies Act. There is a need for hiring One Finance Associate, on contractual basis for a period of one year, as per following details:

**(A) Name of the Post:**

1. Finance Associate - One Post

**(B) Essential Qualification & Experience:**

- i. Member of Institute of Chartered Accountant India as on 15.01.2015.
- ii. Minimum 1 year Post qualification experience as on 15.01.2015, in finalization of Company Accounts/ Company Taxation/ Costing/ Auditing/ Budgeting/ Handling Accounts/ Statutory Compliance/ Financial Management.
- iii. Working knowledge of Tally Software, TDS Software and ability to work in online environment for filing various returns of Income Tax, VAT, Service Tax, EPF and Company Act.

**(C) Age Limit:** Not more than 40 years as on 15.01.2015.

**(D) Remuneration:** Consolidated Amount of Rs. 35,000/- per month.

**(E) Walk-in- Interview** shall be held on 15.01.2015, from 10:00 a.m. to 12:00 p.m at O/o the Company Secretary & Finance Officer, Geospatial Delhi Limited, 3<sup>rd</sup> Floor, C-Wing, Vikas Bhawan-II, Civil Lines, Delhi-110054. (Ph: +911123813287, Fax: +911123813541)

*Sprija*



A. Knowledge Enterprise

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2. Interested candidates will be required to attend walk-in interview alongwith attested documentary proof in original of having necessary education qualification, Mark Sheet and experience with the proof of identity and two pass port size photographs. Candidates are required to bring the all educational certificates and mark sheet (from matriculation onwards/ 10<sup>th</sup> onwards).
3. Candidates not fulfilling eligibility conditions as mentioned above shall not be considered for the interview.
4. No TA/DA and official accommodation will be provided for appearing in the interview.
5. Geospatial Delhi Limited reserves the right to cancel / postpone the interview without assigning any reason thereof. Geospatial Delhi Limited also reserves the right to terminate the contract even before completion of contract period. Preference will be given to the candidate who willing to join immediately.
6. Candidates reporting after 12 p.m shall not be entertained for the walk-in interview.

(S. K. Taneja)

Company Secretary & F.O.